



**COLLEGE OF BUSINESS AND PUBLIC POLICY
COMPUTER LABS**

Available Lab Services

Lab Consultants will help CBPP students with:

1. Usernames and passwords
2. Computer hardware function
3. Printer function
4. Software function
5. Media Cart check-out
6. Check-out of reserve and reference books
7. LaserJet color printing
8. Computer center handouts
9. Document Scanning
10. Enforcement of the quiet rule
11. Enforcement of all lab rules

Lab Consultants are not required to do the following:

- Solve homework problems
- Interpret homework assignments
- Teach students everything there is to know about software programs

Lab Consultants are not allowed to function as tutors while on duty.

